

PNCA

International Student Application

All international students must complete the International Student Application and also the PNCA Application for admission consideration. The International Student Application contains:

Frequently Asked Questions

1. Proof of English Language Requirement
2. Policy on Official Documents
3. Cost of Attendance (Tuition, Fees, and Estimated Living Expenses)
4. Immigration Information Sheet
5. Financial Verification
6. Medical Form

Application Checklist for Undergraduate and Graduate International Students

The following documents and forms must be turned in along with your PNCA application:

1. Immigration Information Sheet
2. Financial Verification
3. Medical Form
4. Scanned Color Copy of the Picture Page of Your Passport
5. Transcript/Credential Evaluation
6. English Language Proficiency Official Test Scores

Priority Filing Dates for International Student Application

Admissions	Deadlines
Fall admissions	May 2nd
Spring admissions (BFA only)	Nov 2nd

Mail materials to

PNCA Admissions Office
511 NW Broadway
Portland, OR 97209
USA

Email materials to

International @pnca.edu

Inquiries

international@pnca.edu
fax: 503-821-8978
www.pnca.edu/admissions

PNCA

Frequently Asked Questions

How do I know if I am considered an “international student?”

An international student is any person who currently resides or plans to reside in the United States on a non-immigrant visa while studying at Pacific Northwest College of Art.

*U.S. citizens living abroad, permanent residents (green card holders), and persons with asylum or refugee status are NOT considered international students.

How do I know which level to apply for?

*Undergraduate: If you have not yet completed a first university degree (equivalent to a 4-year U.S. bachelor's degree), you should apply as an undergraduate student.

*Graduate: You should complete a Graduate application if you want a Master's degree.

I-20 CERTIFICATE OF ELIGIBILITY

What is an I-20 form?

PNCA issues I-20 Certificates of Eligibility via the Student and Exchange Visitor Information System (SEVIS) to admitted international students who meet all immigration requirements.

Why do I need it?

If you currently do not reside in the U.S., you will need an I-20 document from PNCA to apply for an F-1 student visa at the U.S. Embassy in your country. If you currently study at another institution inside the U.S., you must receive a PNCA I-20 to complete your transfer process.

What is SEVIS?

SEVIS is the electronic database that maintains information on international students and exchange visitors in the U.S. It allows only one U.S. duration institution to access a student's immigration record at any given time.

I'm currently in the U.S. on a visa other than the F-1 or J-1 student visa. Must I be a full-time student?

No. Only holders of F-1 or J-1 student visas must be enrolled full-time (at least 12 credits per semester for undergraduate students, and 9 credits per semester for graduate students). With most other non-immigrant visas, you may be part-time or not enrolled at all. But if you currently reside in the U.S. with a B-1, B-2, or F-2 visa, there are special restrictions on your ability to study in the U.S. Please contact the Office of Admissions to discuss your situation.

What is required to receive an I-20 if I am outside the U.S.?

To receive an I-20, you must be admitted to PNCA and have submitted all admissions requirements including proof of financial resources for at least your first year of study at PNCA. Please refer to the “Tuition, Fees, and Estimated Living Expenses for International Students” sheet for current information about the minimum financial documentation required for an I-20.

What do I do with the I-20 form once I receive it?

Remember that you must be admitted before we can issue the I-20 form. After you receive your I-20, obtaining a student visa can be a lengthy procedure; be sure to allow sufficient time to complete the entire process. The U.S. Embassy in your home country can answer questions about how long it will take to request and receive a student visa.

PNCA

Frequently Asked Questions

I'm already in the U.S. as an F-1 student. Do I need to get a new transfer I-20?

If you are attending another school in the US but intend to begin studying at PNCA, you must obtain an I-20 from PNCA to complete the transfer procedure.

To receive an I-20, you must be admitted to PNCA and have submitted proof of financial resources for at least your first year of PNCA study. Please refer to the "*Tuition, Fees, and Estimated Living Expenses for International Students*" sheet for current information about the minimum financial documentation required for an I-20. In addition, an international student advisor at your current school must complete the PNCA "*Transfer Information Form*" and electronically release your SEVIS record to PNCA.

Please do not ask your international student advisor to release your SEVIS record to PNCA until **AFTER** you have been admitted and have submitted sufficient financial documentation. Your PNCA transfer I-20 must be issued before the first day of your initial admission term.

Please refer to the Transfer Information Form for more information. If you currently are not studying in the U.S. on F-1 or J-1 student visa, you do not need to satisfy this requirement.

PNCA

Proof of English Language Proficiency

TOEFL Test Score Minimum Requirements

Applicants	Paper Scores	Computer Scores	Internet Scores
Undergraduate	550	213	79
Graduate	600	250	100

MELAB Test Score Minimum Requirements

Applicants	In Person Test
Undergraduate	77
Graduate	84

Policy on Official Documents

What is an official transcript?

An official transcript is a verification of your academic record issued in the original language directly from the original, issuing source (a college, university, technical school, or secondary school). This document must arrive in our office in a sealed/unopened envelope with a university stamp or signature on the closed envelope flap.

An official transcript IS NOT:

- A document that has been authorized by an official notary or government office;
- A photocopy of a document;
- A document that arrives in our office without an envelope or in an open envelope; or
- A translation of a document.

Special instructions for students who cannot obtain another original transcript and/or degree certificate:

Please ask your school for an attested transcript.

To request an attested document, send your school a photocopy (never the original) of your academic records. Your school will verify the photocopies with their records, place their original school stamp/seal onto the photocopies (thereby attesting them), put the attested copies into a school envelope, and affix their

school stamp across the envelope flap. Your school can mail the attested copies of your records directly to us or you may deliver the sealed/unopened envelope to our office.

Please NEVER send an original copy of your diploma. All submitted documents become the property of PNCA and cannot be photocopied or returned

PNCA

Cost of Attendance

Tuition, Fees and Estimated Living Expenses for 2017-2018 Academic Year

Cost Items	Undergraduate BFA	Graduate MFA in Collaborative Design, Print Media, Visual Studies	Graduate MFA in Applied Craft & Design	Graduate MFA Low Residency in Visual Culture
Full-time Tuition & fees	\$34,550	\$36,285	\$36,725	\$22,400
Health Insurance	\$2,300	\$2,300	\$2,300	\$2,700
Room & Board	\$12,504	\$12,230	\$12,230	\$12,800
Books & Supplies	\$1,000	\$2,000	\$2,000	\$2,000
Transportation	\$950	\$950	\$950	\$2,625
Miscellaneous	\$2,000	\$2,250	\$2,250	\$2,450
Total	\$53,304	\$56,015	\$56,455	\$44,975

PNCA

International Student Application

PNCA Program Information

Intended Major: _____

Degree Applying for: _____

Semester Applying for: _____

Year: _____

Visa Information

What is your current visa status: _____ If "Other", state your visa status:

Are you transferring your SEVIS record from another U.S school?: Yes | No

Mailing Address for Immigration forms:

Street Address

City

Province, State or Canton

Country

Zip Code or Country Code

PNCA

Financial Verification

Declaration of Finances

International students must provide financial documents before PNCA can issue the immigration form needed for the student visa. The "Sponsor Statement of Financial Support" also must be completed if someone else is financially supporting the student.

Student's Last (surname)

First (Given)

Middle

Acceptable Financial Documents

Saving or Checking Account Statement (with the most current date) If the statement is not in English it must be officially translated with certification.

|
and/or
|

An **original letter** on a bank stationery, written in English or officially translated with certification and signed by a bank representative with the following information:

- Date of the account(s)
- Name(s) of account holder(s)
- Present balance or an indication of a balance of at least the cost of attendance or more

Please check all that applies and indicate the financial amount:

<input type="checkbox"/>	Personal Funds	\$ _____
<input type="checkbox"/>	Family or Private Sponsor	\$ _____
<input type="checkbox"/>	Government or Sponsoring Agency or Loans	\$ _____
<input type="checkbox"/>	Other Resources	\$ _____

I certify that all information above is true and accurate to my knowledge. The stated funds are available for my educational expenses at PNCA. I will notify PNCA of any changes in my financial situation. I understand that the misrepresentation of these documents may lead to disciplinary action.

Signature

PNCA

Financial Verification

Sponsor Statement of Financial Support

If the name appearing on the financial documents belongs to someone other than the student, the Sponsor Statement of Financial Support must be completed by the sponsor who is providing the funds for the cost of attendance.

Student's Last (surname) First (Given) Middle

I certify that I am willing to provide a minimum of \$_____ (U.S. dollars) each year for _____
Student's Full name

who is my _____.
Relationship

The funds will cover _____ for the duration of his/her academic study at PNCA.
Student's Full name

I will notify PNCA immediately if at any time I must discontinue providing for the cost of attendance, either tuition or living expenses, of this student.

Sponsor Last (surname) First (given) Middle

Sponsor Signature Date

Permanent Address of Sponsor:

Street Address

City Province, State or Canton Country

Zip Code or Country Code

PNCA

Medical Form

Measles, Mumps, Rubella Vaccine Requirement

Pacific Northwest College of Art requires all incoming students to show evidence of immunity to measles, mumps and rubella (MMR). All entering students born after 1956 must have **at least one** of the following:

Two vaccinations of MMR on or after their first birthday, with a minimum of 30 days between the first and second dose with physician's signature to verify immunization

|
and/or
|

Show **evidence of immunity** to measles, mumps and rubella

|
and/or
|

Physician's signature certifying prior measles, mumps and rubella

Please indicate month and year of the last two vaccinations of MMR below along with your physician's signature for verification:

Student's Last (surname)

First (Given)

Middle

First Vaccination: _____ / _____
Month / Year

Second Vaccination: _____ / _____
Month / Year

Physician Office Address:

Street Address

City

Province, State or Canton

Country

Zip Code or Country Code

Office Phone

Physician Name

Physician Signature

PNCA

Medical Form

Exemption to MMR Vaccinations

1. **Age Exemption:** If you were born before 1957, please initial here: _____

2. **All medical exemptions require a physician's certification and signature**

Medical exemption reasons may include:

- » **Serious allergic reactions** (anaphylactic) to eggs, Neomycin or other vaccines
- » **Pregnancy** or intent to becoming pregnant within 28 days
- » **Immuno-suppression** such as occurs with cancers (leukemia, lymphoma) or medications for such diseases
- » Taking high doses of **cortisone-type** medications for more than 2 weeks.

I certify that this person should be exempted from the MMR vaccine requirements based on:

History of disease (provide year):

Rubella Date

Mumps Date

Immune titers:

Rubella Date

Mumps Date

Medical Reasons:

Result

Rubella Date: Month / Year

Result

Mumps Date: Month / Year

More continued on pg 12 >

PNCA

Medical Form

Exemption to MMR Vaccinations (continued)

Physician Office Address:

Street Address

City Province, State or Canton Country

Zip Code or Country Code Office Phone

Physician Name Physician Signature

3. Religious Exemption: I have read and understand the above information. I am adherent to a religion, the teachings of which are opposed to immunization and therefore request that I be exempted from the immunization requirements.

Student Signature Date